

## Lake Odessa Community Library Board Meeting

May 22, 2024

1. Meeting called to order by Pepper at 6:01PM.
  - a. Present: Pepper, Goodemoot, Dillon, Deardorff, Beard, Miller, Director Salgat. Absent: Beglin, Spitzley
2. Public Comment: none.
3. Motion by Beard, supported by Miller, to approve the agenda as written. Ayes all. Carried.
4. The minutes from the previous board meeting (April 24, 2024) were reviewed. Motion by Goodemoot, supported by Dillon, to approve the meeting minutes as written. Ayes all. Carried.
5. The treasurer's reports were reviewed. Motion by Deardorff, supported by Goodemoot, to approve the reports and pay the monthly bills. Ayes all. Carried.
6. Director's Report:
  - a. There has been a dramatic increase in the cost of worker's comp insurance. Ms Salgat received a quote for worker's comp from BHS and will save \$264 but it is still over the amount budgeted.
  - b. Two vacuums were purchased because there was a good sale on Dyson. These have a five year warranty on parts and labor. Hopefully this will solve the vacuum drama.
  - c. Recycling Day at Union Bank allowed the Library to clean out and recycle many old monitors, printers, and computers.
  - d. A metal detector was added to the Library of Things.
7. Old Business:
  - a. No news to share.
8. New Business:
  - a. Policy Review: Interlibrary Loan
    - i. Motion by Deardorff, supported by Beard, to approve the revision of the *Interlibrary Loan Policy* as discussed. Ayes all. Carried.
  - b. Policy Review: Public Relations
    - i. Motion by Goodemoot, supported by Deardorff, to approve the revision of the *Public Relations Policy* as discussed. Ayes all. Carried.
  - c. Policy Review: Social Media
    - i. Motion by Miller, supported by Goodemoot, to approve the revision of the *Social Media Policy* as discussed. Ayes all. Carried..
  - d. Policy Review: Library Card
    - i. Motion by Deardorff, supported by Goodemoot, to approve the revision of the *Library Card Policy* as discussed. Ayes all. Carried.
  - e. Policy Review: Credit Card
    - i. Motion by Miller, supported by Dillon, to approve the revision of the *Credit Card Policy* as discussed. Ayes all.
  - f. Policy Review: Little Free Library
    - i. The policy was reviewed without change.
  - g. Form L-4029 2024 Tax Request
    - i. Motion by Deardorff, supported by Goodemoot, to return the form with the maximum millage rate allowed (.8831) without holding a truth in taxation hearing Roll call vote: Deardorff, yes. Dillon, yes. Pepper, yes. Goodemoot, yes. Beard, yes. Miller, yes Ayes all. Carried.
  - h. June Meeting is canceled.
9. Friends Report
  - a. Friends' Birdman program was great!
  - b. Quarterly newsletter recently mailed/emailed.
10. Motion by Miller, supported by Beard, to adjourn the meeting at 7:03PM. Ayes all. Carried.

Respectfully submitted,

Jennifer Salgat, Director